**Voicethread Tutorial**

* Create a PowerPoint of your images. In the notes section of each slide write your voiceover. Print your slides 3 to a page with the notes.
* Go to <http://www.voicethread.com> and register for an account. Click on the create tab at the top of the page.
* Upload, Comment, and Share will be on the left side of the page.
* Upload your PowerPoint. (This takes a minute, so give it time.)
* Once the slides are loaded, make sure the volume is up on both the computer and the headphones.
* Click on comment. With the printout of your PowerPoint in front of you, click on the record button under the slide. A small box will come up. Click Allow and begin recording. When you finish speaking click stop and listen to your recording. If you like it, click save, if not cancel and then record again.
* Use the arrow on the far right to move to the next slide.
* Make sure that you click on the publishing options at the bottom of the page and save your Voicethread as public. Change your playback options to 1 second between slides.
* When you have finished recording, you can copy a link or get the code to embed the Voicethread in a wiki or a webpage.

**Troubleshooting**

* You can drag and drop to change the order of slides.
* Add a slide by uploading and putting it where you want it.
* Delete a comment by clicking on the bubble to the left of the slide that appears during play back. It will give you the option to delete.

Please see Mrs. Berg for more specific problems.

R. Berg,

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